

# **Tainan National University of the Arts**

## **International Student Scholarship Guidelines**

Reviewed/Approved on August 5, 2009 in the first administrative meeting of the academic year 2009.

Amended/approved on May 5, 2010 in the 10<sup>th</sup> administrative meeting of the academic year 2009.

Amended/approved on April 11, 2012 in the 7<sup>th</sup> administrative meeting of the academic year 2011, total 13 articles.

1. The “Tainan National University of the Arts – International Student Scholarship Guidelines” (hereinafter referred to as “the Guidelines”) were established to support the government policy of increasing recruitment of international students in Taiwan and to encourage outstanding international students to study at the University.
2. The “International Students” referred in the Guidelines means foreign students who have met the admission qualifications prescribed in Article 2, Paragraph 1 and Paragraph 2 of the “Tainan National University of the Arts – Regulations Governing International Students’ Study in Taiwan”.
3. Maximum Duration of the Scholarship:
  - (1.) The maximum duration of the scholarship varies depending on the level of degree pursued: Four years for undergraduates, two years for a master’s degree and four years for a doctoral degree. For each student, however, the accumulated period of receiving the scholarship should not exceed five years.
  - (2.) A student shall be eligible for applying the scholarship from the date of his/her enrollment in the school until the date of his/her graduation, suspension, or withdrawal from the school. Students are not allowed to apply for the scholarship during the period of extended study.
4. Number and amount of the scholarships:
  - (1.) Six scholarships are offered to undergraduate students for each academic year, at a value of NT\$40,000 for each student. Seven scholarships are offered to students seeking master’s (doctoral) degrees for each academic year, at a value of NT\$60,000 for each student.
  - (2.) The scholarship is only available to students who have completed enrollment procedures for the specific year.
  - (3.) The total value and number of the international scholarship for

different study programs shall be adjusted based on the budget for the year and the number of applicants.

#### 5. Application Criteria:

- (1.) New Students: The eligible candidates should be international students who have applied to the University according to Article 2 of the Guidelines and been admitted by the Student Recruitment Committee. The International Academic Exchange Assessment Committee shall review the applications and determine the recipients of the scholarship. A notice shall be sent to the awarded candidates accordingly.
- (2.) Existing Students: Existing students who have studied at the University for more than one semester and is maintaining a regular student status may apply for the scholarship if they meet the following requirements:
  - a. Undergraduate Students: The applicant must have completed at least 16 credits during the preceding semester, with an average score of 75 or above. The student should not have received admonition or more severe disciplinary measures from the school.
  - b. Graduate Students (students seeking master's or doctoral degrees): The applicant must have completed at least 9 credits or above during the preceding semester, with an average score of 80 or above. The student should not have received admonition or more severe disciplinary measures from the school.
  - c. In the event that a graduate student (a student seeking master's or doctoral degrees) has completed all the required credits but does not have any academic record for the preceding semester when he/she was engaged in thesis writing, the student should meet the average scores stipulated in the preceding two items. The applicant should, in the meantime, submit a recommendation letter issued by the thesis advisor and the dissertation research proposal (including the motivation and objectives of the research, its structure and design, the source of information, summary of the dissertation and references, etc.). In addition, the student

should not have received any admonition or more severe disciplinary measures from the school. Only one submission is allowed for these applicants.

- d. Foreign students who have acted as the leader of student clubs with an average academic score of 70 or above during the previous academic year (75 or above for students under the master or doctoral programs) may also apply for the scholarship by submitting the relevant certificates for the leadership or the achievement reports for the student club. Only one submission is allowed for such applicants.

#### 6. Schedule of the Application/Review Process

- (1.) The application and review shall be administered once each academic year. Two payments shall be made each year, respectively each semester.
- (2.) New Students: The scholarship shall be offered according to the schedule of the annual recruitment process. Applications should be submitted according to the schedule announced by the Office of International Affairs.
- (3.) Existing Students: Applications should be submitted during the period from September 15 to September 30 each year.

#### 7. Application Documents:

- (1.) New Students: Please follow the procedures announced by the Office of International Affairs.
- (2.) Existing Students:
  - a. The application form provided by the Office.
  - b. One letter of recommendation. (From the tutor or thesis advisor)
  - c. Transcript of academic performance for the previous semester.
  - d. Portfolio or other favorable documents to prove the professional achievement of the applicant.

#### 8. Assessment Criteria:

- (1.) New Students: The selection shall be made by the International Academic Exchange Assessment Committee.
- (2.) Existing Students: The International Academic Exchange Assessment Committee shall determine the winners of the

scholarship based on the following criteria. The results shall be announced and advised to the applicants.

a. Academic achievements 40%.

b. Portfolio and other professional achievements 60% .

9. Pursuant to Article 3 of the “Tainan National University of the Arts – Internal Assessment Guidelines for International Exchange Scholarship/Subsidy Programs”, the International Academic Exchange Assessment Committee shall be organized by the dean of academic affairs, dean of student affairs and the deans of the related colleges. The Committee shall be chaired by the director of the Office of International Affairs.
10. Students who have already received the Taiwan Scholarship granted by the Ministry of Education or other scholarships granted by the University shall not be entitled for this scholarship. They shall be demanded to return the funds unduly received, if confirmed after an investigation.
11. The entitlement for the scholarship shall be voided if the recipient fails to complete the enrollment procedures, has applied for reservation of school admission or for suspension of schooling, or has transferred out or graduated from the University during the year when the admission is granted. Students who have resumed study after a suspension of schooling shall not be eligible for continuous receipt of the scholarship.
12. The scholarship shall be withdrawn in case that the recipient is found to have provided false or misleading information. The fund received by the student should be returned to the University accordingly.
13. The Guidelines shall be implemented after it is resolved in the Administrative Meeting and approved by the President of the University. The same procedure shall apply for all future amendments.