

國立臺南藝術大學  
TAINAN NATIONAL UNIVERSITY OF THE ARTS



**MEMORANDUM OF UNDERSTANDING  
To Establish an Exchange/Visiting Student Program**

**between**

**TAINAN NATIONAL UNIVERSITY OF THE ARTS**

**and**

**HANYANG UNIVERSITY**

The purpose of this Memorandum of Understanding (MOU) is to establish the terms and conditions for the student exchange between **TAINAN NATIONAL UNIVERSITY OF THE ARTS and HANYANG UNIVERSITY** (hereafter called “the universities”). Both universities agree to endeavor to support both a Visiting Student (fee-paying) program and a Reciprocal Student (one-to-one exchange) program.

**Article 1**

1. Each year both universities will determine the number of exchange students based on the availability of openings and the number of qualified applicants interested in participating in the program. The number of students will not be necessarily balanced in any given year but should be approximately equal over a three year period. The circumstances of the student’s stay (semester or year program) should also be considered in the balance and equal in the accounting.
2. Visiting student program shall not be a ‘one-to-one’ reciprocal exchange, but rather each university shall send as many students as it deems possible or appropriate.
3. Exchange/Visiting students shall be enrolled as non-degree seeking students at the host university. Credit of non-degree seeking students will be transferred back to the home university.
4. The duration of exchange students shall be up to either one or two semesters. When there is a period of disequilibrium, study period will be limited to one (1) semester-long opportunity.

5. Students will be selected by their home institution on the basis of academic merit and suitability for study at the host university. Students selected by the home university will be required to submit to the host university as to be advised.
6. The host university retains the right to reject any exchange student applications for any reason, including but not limited to academic issues, disciplinary issues, or limitations on space.
7. Transcripts of exchange students will be provided to the home university.
8. Exchange/Visiting students shall be subject to the rules and regulations of the host institution and country. They will also have the rights and privileges enjoyed by all students of the host university.
9. Exchange students shall pay whatever fees required of them by their home institution in order to participate in the program and shall be exempt from paying tuition and academic fees to the host university.
10. Visiting Students shall pay tuition and academic fees to host institution set by International Office.
11. Exchange Students shall need to provide proof of financial support in order to secure a student visa in accordance with host university country policies and regulations.
12. The payment for all travel, medical insurance and subsistence (room & board) costs shall be the responsibility of the individual participant in the exchange/visiting program and neither university shall be held liable for such charges. Students selected shall satisfy the home university that they have adequate funds for transportation to and from the home university and for subsistence during their stay.
13. Host universities will provide appropriate assistance to students in finding adequate housing either on or off campus.
14. An Exchange Student's participation in the Exchange Program may be terminated by either institution if the student is not making acceptable academic progress, is not fulfilling the requirements of the Exchange Program, and or has violated any applicable policies of either Institution or Host Country laws.

## **Article 2 - Communication and Notice**

To ensure continuity and clarity of communications, each Institution shall designate a representative, as identified below, for purposes of communicating with respect to respect to the management of the Programs well as for any notice required to be given under this Agreement. This representative contact information may

be updated from time to time with written notice from the Institution.

The Office of International Affairs of Tainan National University of the Arts and the Office of Internatioanl Affairs of Hanyang Universtiy shall be offices responsible for the administration of this exchange/visiting program.

### Article 3

The universities acknowledge that unless otherwise agreed upon, all expenses concerning salaries, travels, living and allied costs will be determined at the discretion, and be the responsibility of the visitor's home university or participating visitor.

### Article 4

This agreement shall become effective as of the date of signatures by the representatives of the universities. The amendment or the termination of this agreement shall be not effective without deliberation between the universities.

### Article 5

The universities agree to review this agreement every five years in order to evaluate the progress and improve the quality of the exchange. If it is not cancelled by one of the parties notified by a registered letter six months in advance, it will be renewed automatically for another 5 years term; the same procedure will occur at the term of period.

### Article 6

The agreement will be drawn up in two copies in English. One copy of this agreement will be retained at each institution. If this agreement is translated into a language other than English, the document in English shall be the official, binding version.

In witness whereof, by their signatures, the Institutions have executed this Agreement on the last date listed below.

**For Tainan Natioanl University  
of the Arts**

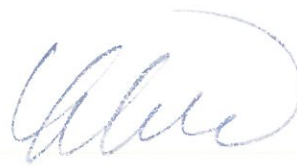


**Gene Eu Jan  
President**

**Date:**

May 22, 2018  
day/month/year

**For Hanyang University**



**Young Moo Lee  
President**

**Date:**

June 11, 2018  
day/month/year